

5. Statistics, Research and Surveys - 12 Lectures.

Annual and monthly report statistics, methods of statistical analysis, the use of statistics for research - Government Statistics, the method of a survey.

6. Business Principles in Social Work - 12 Lectures.

Precis writing - use of card indexes - advertising - publicity - Finance and Financial Appeals - The Board of Trustees and their Secretary - Office management.

7. Laws affecting Social Workers - 12 Lectures.

Dominion Criminal Code - Provincial and Municipal Laws - Vagrancy - Prostitution and Vice - Wife and child desertion - Marriage - Divorce and Bigamy - etc., etc.

8. Crime and Delinquency - 12 Lectures.

History of Penal Reform - Probation - Indeterminate sentences - Penitentiaries - Provincial Goals - Lock-ups - Correction Prisons - Reformatories for Women - The Payment of Prisoners - Prison Manufactures for state use - The Clearing House Prison.

Schedule "B"

1. The Economic Theory of Social Reform - 25 Lectures.

2. Industrial and Social History of Modern Times - 25 Lectures.

3. ^{and Principles of Social Philosophy} Applied Ethics and Social Psychology - 25 Lectures.

4. Principles of Biology - 25 Lectures.

5. Comparative Municipal Government - 12 Lectures.

6. Public Hygiene - 12 Lectures.

I do not claim that my scheme, as outlined, offers any opportunity for training specialists, the resources of the community are as yet inadequate; but so far as it goes I claim that it can be thorough and comprehensive.

With sincere apologies for troubling you, but knowing that you will realize the value to us of your criticism of this plan.

Believe me,

Yours sincerely,

JHTF-RG.

Director.