

24/08/95

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1994

POST : SANTIAGO

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	833	15.66	41.33	1.71
FROM TERRITORIES :	401	10.00	20.66	0.92
B.VISITS TO CLIENTS IN TERRITORY :	109	9.66	3.66	0.40
C.EXPORT/TRADE/POLICY FAIRS :	1	0.00	3.33	0.10
PROJECTS AND EVENTS MISSIONS :	4	36.33	15.66	1.56
CONFERENCE SEMINARS :	2	2.00	3.66	0.17
OTHER :	2	1.00	0.00	0.03
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	25	2.66	1.00	0.11
POST INITIATED :	8	0.66	0.00	0.02
E.COMMUNICATIONS ACTIVITIES :	2	0.33	0.00	0.01
F.INVESTMENT ENQUIRIES FROM CANADA :	10	1.00	1.33	0.07
FROM TERRITORIES :	15	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	24	1.66	0.66	0.07
OTHER DEPARTMENT :	59	6.00	2.66	0.26
PROVINCES/MUNICIPALITIES :	10	0.66	0.66	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		1.66	0.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		9.00	5.33	0.43
K.SERVICE TO OTHER MISSION PROGRAMS :		1.66	0.00	0.05
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.94	99.94	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	88
FROM TERRIT :	55
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	666
FROM TERRIT :	179
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	9
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	3
-LOCALLY ENGAGED :	3