

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 691	25.00	26.00	1.28
FROM TERRITORIES	: 1446	12.50	20.00	0.85
B.VISITS TO CLIENTS IN TERRITORY	: 94	10.00	6.00	0.38
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 3	0.00	0.33	0.01
MISSIONS	: 1	0.00	0.33	0.01
CONFERENCE SEMINARS	: 4	0.00	3.00	0.09
OTHER	: 1	1.00	7.33	0.24
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 29	0.00	5.00	0.15
POST INITIATED	: 36	9.00	11.66	0.53
E.COMMUNICATIONS ACTIVITIES	: 9	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 0	0.00	0.00	0.00
FROM TERRITORIES	: 3	0.00	0.33	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	: 0	0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 15	2.50	1.33	0.09
HOST GOVERNMENT	: 28	0.00	0.66	0.02
OTHER DEPARTMENT	: 8	2.50	0.00	0.05
PROVINCES/MUNICIPALITIES	: 7	0.00	0.33	0.01
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 15.00	1.66	0.35	
LEAVE, PROFESSIONAL DEVELOP	: 22.50	16.00	0.93	
K.SERVICE TO OTHER MISSION PROGRAMS	: 0.00	0.00	0.00	
L.TOURISM PROGRAM ACTIVITIES	: 0.00	0.00	0.00	
***** TOTALS *****		100.00	99.96	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 4
	FROM TERRIT	: 18
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 101
	FROM TERRIT	: 84
NUMBER OF PEMD APPLICATIONS COMMENTED ON		: 4
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 2
	-LOCALLY ENGAGED	: 3