

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : SANTIAGO

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	600	24.33	35.00	1.78
FROM TERRITORIES :	326	9.00	21.33	0.91
B.VISITS TO CLIENTS IN TERRITORY :	105	6.00	8.00	0.42
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	4	3.33	14.00	0.52
MISSIONS :	8	13.00	4.66	0.53
CONFERENCE SEMINARS :	7	8.33	0.66	0.27
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	21	5.33	3.66	0.27
POST INITIATED :	26	6.66	1.66	0.25
E.COMMUNICATIONS ACTIVITIES :	1	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	12	0.33	2.66	0.09
FROM TERRITORIES :	2	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.33	0.00	0.10
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	2	0.33	0.00	0.01
HOST GOVERNMENT :	20	4.00	3.33	0.22
OTHER DEPARTMENT :	28	2.00	1.00	0.09
PROVINCES/MUNICIPALITIES :	10	0.33	0.66	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.66	0.00	0.20
LEAVE, PROFESSIONAL DEVELOP :		6.00	3.33	0.28
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.03
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.96	99.95	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	37
FROM TERRIT :	47
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	320
FROM TERRIT :	130
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	7
NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED :	3
- LOCALLY ENGAGED :	3