

27/01/84

Foreign Affairs and International Trade

T88PT83E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1983

REGION : AFRICA MIDDLE-EAST

AFRICA & MIDDLE EAST

		OFFICER-TIME	TOTAL-TIME	
A. EXPORT/TRADE/POLICY ENQUIRIES	FROM CANADA : 26425	27.38	9.15	
	FROM TERRITORIES : 4884	11.25	20.47	6.47
B. VISITS TO CLIENTS IN TERRITORY		11.05	12.88	4.23
<u>GBT</u>				
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS		1.72	2.28	0.82
	ABIDJAN	34	12.73	4.95
	CONFERENCE	12	2.38	0.44
	ALGIERS	40	4.73	1.18
D. COMMERCIAL & ECONOMIC REPORTS		2.43	3.18	1.72
	AMMAN	123	3.94	1.42
	CAIRO			
	CONAKRY			
E. COMMUNICATIONS ACTIVITIES		1.47	0.73	0.43
	DAKAR			
	HARARE			
F. INVESTMENT ENQUIRIES		0.84	0.35	0.24
	KUWAIT	131	1.31	0.59
	* LAGOS	96		
G. TECHNOLOGY INFLOW PROGRAM ENQUIRIES		0.21	0.61	0.17
	LUSAKA	104	0.26	0.16
	NAIROBI	28		
	PRETORIA			
H. PARTICIPATION IN PROG-REL EVENTS		3.47	1.00	0.68
	* RABAT			
I. SERVICE REQUESTS FROM GOVT SOURCES		1.05	0.10	0.57
	RIYADH	83	1.94	0.67
	TEHRAN	234	2.71	0.80
	TEL AVIV	253	2.41	0.82
	TUNIS	308	1.66	
	YAOUNDE			
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMINISTRATION		0.36	0.03	1.41
	LEAVE, PROFESSIONAL DEVELOP :	0.18	0.80	1.73
K. SERVICE TO OTHER MISSION PROGRAMS		1.73	1.38	1.00
L. TOURISM PROGRAM ACTIVITIES		0.00	0.14	0.03
**** TOTALS ****		99.89	99.88	40.05

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 80
 FROM TERRITORY : 270
 NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 1043
 FROM TERRITORY : 1417

* Quarterly reports for these posts were not available.

NUMBER OF FUND APPLICATIONS COMMITTED ON : 41
 NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 13
 - LOCALLY EMPLOYED : 21