

C. Summary of Projects

No.	Title	Responsibility	Description
MF08.3	. Enhance Financial Management	MFR/MFRS	- to establish a financial policy and systems development capacity to meet statutory and regulatory requirements of Parliament and Central Agencies while at the same time meeting the essential needs of departmental managers.
MF09	. Office Automation In DEA.	M F S/ M F S X	- see MIS section.
MF10	. General purpose computer for Headquarters.	M F S/ M F S C	- see MIS section.
MF11	. EDP Support at Posts.	M F S/ M F S C	- see MIS section.
MF12	. Systems Support for HQ.	M F D/	- see MIS section.
MF13	. Financial Management Manual.	M F D/ MFF/MFR	- develop and document new financial management manual for DEA.
<u>Physical Resources</u>			
MR01	. Physical Resources roles and responsibilities.	M R D/ M R M S	- definition of the role of the bureau, delegation of authority, service role of bureau.
MR02	. Master planning and delivery system.	M R P/ M R P C	- create a project planning and delivery system for acquisition and development of facilities abroad.
MR03	. Guidelines for the evaluation of accommodation and establishment of criteria.	M R P/ M R P R	- improvement to planning, staffing, procedures and standards for acquisition and development of property abroad. Project completed.
MR04	. Project Completion Report.	M R P/ M R P C	- in response to OAG, development of forms and procedures for formal and standardized close-out of projects. Project completed.
MR05	. LRCP, T.B. Submission.	M R D/ M R P	- update and evaluation of LRCP for submission in 1984 and to resolve issues re priorities, standards, etc. raised by T.B.
MR06	. Works of Art Computer Inventory.	M R P/ M R P F	- establishment of system for documentation and handling of 3,000 works in fine arts collection (exclusive of Cultural Affairs).
MR07	. Procurement Control Systems and Automation.	M R D/ M F S	- the inventory suspense account, shipping commitment system and automation related to the materiel management function.
MR08	. Central Services Study (Management of L.B. Pearson Bldg.).	M R D/ M G D	- review recommendations on the management of the L.B. Pearson Building and implement approved recommendations; administrative committee to review.