

3. If a Party's customs administration requests assistance under this Agreement, it shall provide the following information:
- (a) the name of the requesting customs administration;
 - (b) details of the matter in question, including the beginning date and end date covered by the request, the nature of the assistance requested and the reasons for the request;
 - (c) a brief description of the case under review and the applicable legal provisions;
 - (d) if known, the names and addresses of the persons to whom the request relates;
 - (e) if required, any special requirements related to the means of communication of responses.
4. The Parties shall submit requests in either the English or the Chinese language.
5. If the requesting Party requests that the other Party follow a specific procedure or methodology, the other Party shall comply with this request to the extent permitted by its own domestic law and administrative policies and procedures. The requesting Party shall provide the reasons for requesting a specific procedure or methodology.
6. A Party shall only request original material if a copy is insufficient and shall return original material at the earliest opportunity. The rights of the requested Party, or of third parties, relating to the original material are not waived.
7. Each Party shall communicate to the other Party the information referred to in this Agreement through the officials of their respective customs administrations who are specially designated for this purpose. Each Party shall provide the other Party with a list of the officials who are designated to communicate and receive this information.
8. If a request made by a Party does not contain the details required under paragraph 3, the requested Party may ask that the requesting Party provide those details. The requested Party shall nonetheless continue to make every effort to comply with the original request.

ARTICLE 9

Responses to Requests

1. The requested Party shall ensure that its customs administration takes reasonable measures, within its competence and available resources, to respond to a request.