

TRADE TRACKING SYSTEM

91/03/25

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1990

POST : DETROIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1111	27.33	20.00	2.22
FROM TERRITORIES :	679	20.00	5.71	1.00
B. VISITS TO CLIENTS IN TERRITORY :	107	5.33	6.14	0.59
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	0.66	6.85	0.50
MISSIONS :	3	0.33	2.28	0.17
CONFERENCE SEMINARS :	5	1.00	2.57	0.21
OTHER :	5	0.66	0.42	0.05
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	1.00	0.42	0.06
POST INITIATED :	10	2.00	0.85	0.12
E. COMMUNICATIONS ACTIVITIES :	4	1.00	0.00	0.03
F. INVESTMENT ENQUIRIES FROM CANADA :	17	1.66	0.57	0.09
FROM TERRITORIES :	24	5.33	0.28	0.18
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	0.14	0.01
CONNECTIONS ARRANGED :	0	0.33	0.00	0.01
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		2.66	6.42	0.53
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	1	0.00	0.14	0.01
HOST GOVERNMENT :	16	0.66	0.57	0.06
OTHER DEPARTMENT :	27	2.00	0.57	0.10
PROVINCES/MUNICIPALITIES :	140	1.66	1.57	0.16
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		21.66	1.57	0.76
LEAVE, PROFESSIONAL DEVELOP :		4.33	0.00	0.13
K. SERVICE TO OTHER MISSION PROGRAMS :		0.33	0.00	0.01
L. TOURISM PROGRAM ACTIVITIES :		0.00	42.85	3.00
***** TOTALS *****		99.93	99.92	10.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 196  
FROM TERRIT : 247

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 11

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3  
- LOCALLY-ENGAGED : 7