

including the President and Corresponding Secretary, shall form a quorum. This Committee shall have general management of affairs in the Union, shall transact business in the intervals of the quarterly meetings, nominate superintendents of departments of work required in the city, and draw on the Treasurer for the necessary expenses.

ARTICLE IV.

Duties of Officers.

1. The duty of the President shall be to preside at all meetings, have supervision of work in the city, organize new unions and issue calls for meetings.
2. Vice-Presidents shall assist the President in managing the work of the Union, and shall aim to create and stimulate interest in their own localities and assist in organization.
3. The Recording Secretary shall keep a record of the proceedings of the Union, publish the minutes of meetings, notify the public of its meetings and file and sign all orders at the request of the President.
4. The Corresponding Secretary shall conduct the correspondence of the Union, notify local unions of new branches of work, send the name and address of each officer and superintendent in Local Unions to corresponding officers in the County Union, secure reports from the Corresponding Secretaries of Local Unions from which she shall formulate a report to the County Union. Notify Superintendents of their appointment and duties, and assist the President in preparing for quarterly meeting.
5. The Treasurer shall pay bills on order of the President and Secretary, keep an exact book account, and present a quarterly report of the same.
6. Superintendents of departments shall advise and encourage the Local Superintendents in the prosecution of their branch of work, secure reports of the same, and embody each separately in their respective reports to the County Convention, giving each Union credit by name.

ARTICLE V.

1. The quarterly meeting shall be held in———, time and place to be settled at previous meeting. Executive shall meet monthly.
2. Funds for carrying on the District work may be raised by any means determined on by the Executive.

ARTICLE VI.

This Constitution may be amended at any annual meeting by a two-thirds vote of the members present.

