

TRADE TRACKING SYSTEM

89/10/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1988

POST : DETROIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	701	21.66	23.66	1.36
FROM TERRITORIES :	189	5.00	8.66	0.41
B. VISITS TO CLIENTS IN TERRITORY :	55	10.00	4.33	0.43
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	0.33	35.66	1.08
MISSIONS :	6	1.66	5.33	0.21
CONFERENCE SEMINARS :	8	1.66	10.66	0.37
OTHER :	0	0.33	0.00	0.01
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	1.00	0.66	0.05
POST INITIATED :	12	2.00	1.00	0.09
E. COMMUNICATIONS ACTIVITIES :	0	0.33	1.00	0.04
F. INVESTMENT ENQUIRIES				
FROM CANADA :	16	3.66	1.00	0.14
FROM TERRITORIES :	40	3.33	2.33	0.17
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	0.33	0.00	0.01
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		5.00	0.66	0.17
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	1.66	0.00	0.05
HOST GOVERNMENT :	7	1.33	1.00	0.07
OTHER DEPARTMENT :	37	12.66	1.66	0.43
PROVINCES/MUNICIPALITIES :	23	2.33	1.00	0.10
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		20.66	1.33	0.66
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		5.00	0.00	0.15
***** TOTALS *****		99.93	99.94	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 105
FROM TERRIT : 48

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 3