

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : BUDAPEST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	188	15.00	38.00	0.53
FROM TERRITORIES	8	0.00	0.00	0.00
B. VISITS TO CLIENTS IN TERRITORY VISITS	58	15.00	3.00	0.18
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	0	0.00	0.00	0.00
MISSIONS	3	17.00	18.00	0.35
OTHER	0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	0	0.00	0.00	0.00
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	10	0.00	0.00	0.00
FROM TERRITORIES	1	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	7	0.00	0.00	0.00
CONNECTIONS ARRANGED	5	0.00	0.00	0.00
G. PARTICPT'N IN PRDG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	7	4.00	8.00	0.12
FROM OTHER GOV'T SOURCES- CONTACTS	116	2.00	4.00	0.06
- REPORTS	3	2.00	2.00	0.04
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		10.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP		30.00	27.00	0.57
J. SERVICE TO OTHER MISSION PROGRAMS		5.00	0.00	0.05
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 66
FROM TERRIT : 17

NUMBER OF Pemd APPLICATIONS COMMENTED ON: 8

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1