

MON	24 NOV	TUE	25 NOV	WED	26 NOV	THU	27 NOV	FRI	28 NOV	SAT	29 NOV
						— MOTOR VEHICLES: REGISTER OF GAS COUPONS - C		— OCCUPATIONAL HEALTH AND SAFETY: MINUTES - C  — FINANCE: RECONCILIATION PACKAGE - B  — FINANCE: FINEX REPORTS - B  — FINANCE: EMERGENCY CASH PARCEL INSPECTION - B			
										EVENING	
										SUN	30 NOV
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A = As required reports

B = Reports that ALL missions must provide on a regular basis

C = Reports that small missions are NOT expected to complete

D = Reports to be completed by the Hub