

02/06/92

External Affairs and International Trade Canada

TERPT021

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-DTR
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA :	33058	18.02	23.67	89.51
FROM TERRITORIES :	41689	9.69	17.57	64.08
B. VISITS TO CLIENTS IN TERRITORY	10100	10.55	9.33	44.46
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	395	3.70	5.98	22.61
MISSIONS :	508	6.79	6.76	20.70
CONFERENCE SEMINARS :	480	7.33	2.88	13.54
OTHER :	627	1.65	1.32	6.63
SECTION II				
D. COMMERCIAL* ECONOMIC REPORTS				
BY REQUESTED :	726	3.65	1.61	11.14
POST INITIATED :	1361	4.65	2.99	18.84
SUMMARY OF PROGRAM				
E. COMMUNICATIONS ACTIVITIES	683	2.35	0.87	6.87
F. INVESTMENT ENQUIRIES				
FROM CANADA :	1036	2.35	1.23	7.80
FROM TERRITORIES :	1847	2.04	1.85	8.76
RESULTS				
G. TECHNOLOGY INFLOW PROGRAM ENOR'S FRM CANADA	472	0.44	0.91	3.31
CONNECTIONS ARRANGED :	271	0.34	0.75	2.50
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST		2.25	2.81	11.65
I. SERVICE REQUESTS FM GOV'T SOURCES				
WGO :	661	0.83	0.64	3.30
HOST GOVERNMENT :	1139	1.94	1.32	7.21
OTHER DEPARTMENT :	1596	3.44	1.72	11.20
PROVINCES/MUNICIPALITIES :	1075	2.17	1.57	8.31
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.19	2.39	24.24
LEAVE, PROFESSIONAL DEVELOP :		6.26	4.91	24.54
K. SERVICE TO OTHER MISSION PROGRAMS		1.97	0.90	10.14
L. TOURISM PROGRAM ACTIVITIES		2.48	7.12	23.14
***** TOTALS *****		99.89	99.92	453.08

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	2517
	FROM TERRIT :	2500
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	8987
	FROM TERRIT :	20333
NUMBER OF RENE APPLICATIONS COMMENTED ON		781
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	197
	-LOCALLY ENGAGED :	294