

some institutes wish for one-half-day meetings (one session), others one-day meetings (two session), while still others wish their meetings to last for two days, or four sessions.

Form D is almost invariably correct.

Financial Statement.

In making out the financial statement it should be carefully noted that the cash on hand corresponds with the balance on hand from the previous year. Miscellaneous items on this blank should be specified in detail.

In conclusion, see that the various blanks are properly filled in at the top with the name of the Institute and the date of the annual report; also that each blank is properly dated at the end and receives the signatures of the persons indicated thereon; and finally, *send your report on time*. No more time is required to complete and mail it than two or three weeks later. While the 1st of July is the last day on which reports may be received, the report should be forwarded as early as possible after the meeting is held.

If the above points are noted and acted upon by secretary-treasurers when sending in their annual reports this year, they will find that there is considerably less trouble in connection with the annual report than they have hitherto believed. Try it.

F. W. HODSON, Secretary.

Names of Delegates, Titles of Addresses, and Meetings to be Attended by Each Delegate.

The delegate whose name is at the head of each section will address the meetings in that section, and on such subject or subjects as may be selected by the local Institute from among the list submitted.

In order that the speaker may arrive at the various places in time, the list of meetings has been arranged on the basis of an afternoon meeting only, commencing at 1.30 p.m., and ending at 6 p.m. In case an evening meeting can be held and the delegate arrive at the next place of meeting before 1.30 p.m. on the day advertised, an evening meeting may be arranged for if desired.

SECTION 1.

DELEGATE—Miss Laura Rose, Lady Instructor in Dairying, O. A. C., Guelph.

SUBJECTS—"The Making of Prize Bread and Butter"; "The Properties and Care of Milk"; "One Eye in the Fields, the Other in the Town."

1. Drayton (Whyte's Hall); Wellington West, June 1st.
2. Warton; Bruce North, June 2nd.
3. Paisley; Bruce Centre, June 3rd.
4. Teeswater (Town Hall); Bruce South, June 5th.
5. Kenilworth; Wellington East, June 6th.
6. Flesherton; Grey Centre, June 7th.
7. Owen Sound (Y.M.C.A. Hall); Grey North, June 8th.

SECTION 2.

DELEGATE—G. E. Day, B.S.A., Agriculturist, O.A.C., Guelph.



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Our object in opening this branch is to be near the dairymen of Manitoba and the N.W.T., so as to better serve those who have favored us with their patronage in the past, either direct or through local agents, and to acquaint ourselves with new customers. All of which will result to our mutual interest.

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