

SUMMARY OF CURRENT LEVELS OF LIBRARY SERVICES

	Service	Current Estimated Level of Service	Current P.Y.s	Consultant's Recommendations		
				Level of Service	Required Action	Effect on P.Y.s
A.1.	Production of catalogue for main library	standard	4.5	standard	no change	--
A.2.	Production of catalogue for legal library	standard	0.1	standard	no change	--
A.3.	Production of catalogue for Free Trade Agreement Directorate	standard	0.05	standard	no change	--
A.4.	Production of catalogue for Posts	standard	1.2	standard	no change	--
A.5.	List of main library acquisitions	standard	0.1	standard	no change	--
A.6.	List of main and post library acquisitions	standard	0.1	standard	no change	--
A.7.	Extended loans of dictionaries, etc. to officers	standard	0.05	standard	no change	--
B.1.	Routing of serials and documents to departmental personnel	standard	1.75	relationship to a Table of Contents Service should be examined		--
B.2.	Distribution of serials and documents to divisions for retention	standard	0.65	standard	no change	--
B.3.	Distribution of parliamentary papers for retention	standard	0.40	standard	no change	--
B.4.	Distribution of U.N. documents to divisions and to other departments	standard	0.95	standard	no change	--
B.5.	Distribution and loan of World Bank documents to divisions, DRIE offices, External Affairs posts, and some other offices	standard	0.65	standard	no change	--