

MON	29 JUNE	TUE	30 JUNE	WED	1 JULY	THU	2 JULY	FRI	3 JULY	SAT	4 JULY
— MOTOR VEHICLES: REGISTER OF GAS COUPONS - B		— NAFTA PROCUREMENT REPORTS - D — OCCUPATIONAL HEALTH AND SAFETY: MINUTES - C — FINANCE: VERIFICATION OF ADVANCES - B — FINANCE: EMERGENCY CASH PARCEL - COUNT - B — FINANCE; RECONCILIATION PACKAGE - B — FINANCE: FINEX REPORTS - B		CANADA DAY		— CURRENCY CONVERSION: EXCHANGE RATE REPORTS (HOM - EMPLOYEES) - B — LEAVE AND ATTENDANCE REPORT - B — LES: PAY LISTS FOR LOCALLY-ENGAGED CANADIANS - B — OVERTIME - B					
										EVENING	
										SUN	5 JULY
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A = As required reports

B = Reports that ALL missions must provide on a regular basis

C = Reports that small missions are NOT expected to complete

D = Reports to be completed by the Hub