

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : CHICAGO

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	233	0.00	17.00	1.02
FROM TERRITORIES :	389	0.00	22.50	1.35
B. VISITS TO CLIENTS IN TERRITORY :	171	13.50	11.33	0.95
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	22	7.50	12.83	0.92
MISSIONS :	8	2.50	5.00	0.35
CONFERENCE SEMINARS :	11	0.00	6.00	0.36
OTHER :	4	0.00	1.00	0.06
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	1.00	0.06
POST INITIATED :	0	0.00	0.00	0.00
E. COMMUNICATIONS ACTIVITIES :	17	0.00	3.33	0.20
F. INVESTMENT ENQUIRIES FROM CANADA :	3	4.00	0.50	0.11
FROM TERRITORIES :	65	32.50	4.33	0.91
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	10	7.00	0.83	0.19
CONNECTIONS ARRANGED :	1	0.00	0.33	0.02
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.50	0.83	0.08
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	1	0.00	0.33	0.02
HOST GOVERNMENT :	3	0.00	0.33	0.02
OTHER DEPARTMENT :	19	0.00	2.66	0.16
PROVINCES/MUNICIPALITIES :	17	2.00	1.83	0.15
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		15.00	3.50	0.51
LEAVE, PROFESSIONAL DEVELOP :		7.50	4.50	0.42
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L. TOURISM PROGRAM ACTIVITIES :		7.00	0.00	0.14
***** TOTALS *****		100.00	99.96	8.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	15
FROM TERRIT :	1
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	358
FROM TERRIT :	64

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	45
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	2
-LOCALLY ENGAGED :	6