



## INTRODUCTION

43-109-223

It had been recognized for some time that existing records management services were unable to cope with the requirements of the Department. There existed a degree of uncertainty as to the size and scope of the problem and, consequently, the direction in which to look for a solution. As the first steps towards a solution, the Coordinator of Information Systems was appointed in September, 1974. A broadly-defined five-phase plan from the feasibility study to implementation was drawn up, and an agreement was entered into with the Bureau of Management Consulting for the necessary consulting services.