

(a) The President, when present, shall preside at all meetings and shall inform the Club of the proceedings of the Executive Committee since the last report, receive and read motions and cause the sense of the meeting to be taken on them, preserve order and direct the proceedings of the meeting in regular course. There shall be no appeal from the ruling of the Chair unless requested by at least five members and carried by a two-thirds vote.

(b) In the absence of the President, the senior Vice-President present shall preside and perform the duties of the President and have his privileges.

(c) In the absence of the President and Vice-Presidents, a chairman for the meeting shall be chosen by the open vote of those present.

(d) The Literary Correspondent shall have charge of all correspondence of a literary character, and shall edit any literary matter issued by the Club, and in a general way promote and guard the interests of the Club in the daily and periodical press.

(e) The Treasurer shall collect and receive all moneys due the Club, issue receipts therefor, and pay all authorized accounts.