

DEPARTMENT OF NATIONAL DEFENCE—OTTAWA, CANADA

SUBJECT

FIELD GENERAL COURT-MARTIAL

LACHAPPELLE, EDWARD JAMES B-32227 SIGMN.

CENTRAL REGISTRY	DATE	P.A. OR B.F.	INITIALS	REFERRED TO	FOR	INITIALS	DATE
							31-1-47
<small>(If persons for which referred cannot be screened in case listing, insert file and case here "With Miss")</small>							

CONFIDENTIAL
H.Q.C. 55-L-2255

OVERSEAS COMBINED

NOTICE

1. Files should be retained no longer than absolutely necessary. If a file is frequently needed at short intervals, it is better to B.F. it for two or three days than keep it out of Central Registry indefinitely. This ensures it being completed and kept in order, and also gives other offices an opportunity to use same.
2. Central Registry should be notified whenever a file is passed direct to another branch.
3. All outgoing letters should bear the official file number.

PASS THIS FILE IN ENVELOPE