

Opening Windows

Double-clicking an icon opens the elements it represents and displays its contents in a *window*. Windows are rectangular areas on the screen in which applications and documents run. For example, double-clicking the My Computer icon opens the My Computer window, illustrated in Figure 1-6.

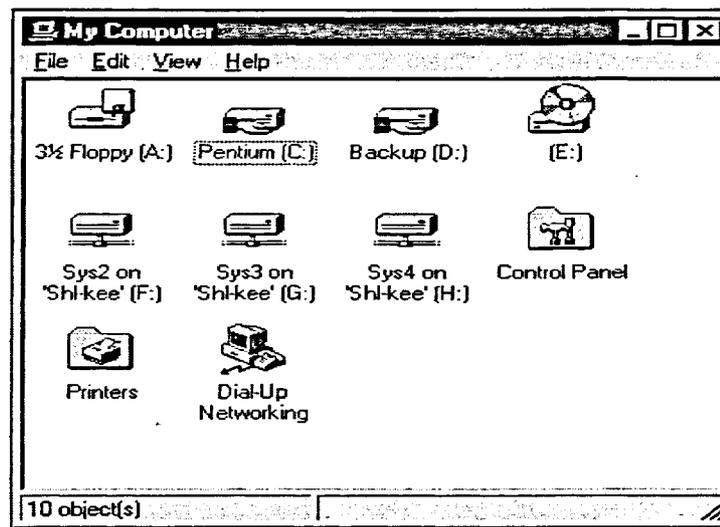


Figure 1-6: Sample My Computer Window

METHOD

To open a window:

1. Point to the icon you want to open.
2. Double-click the mouse button.

EXERCISE

In the following exercise, you will open a window.

1. Point to the My Computer icon
2. Double-click the mouse button *The My Computer window opens.*

END