

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : NEW DELHI

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	373	18.33	29.75	1.74
FROM TERRITORIES :	1195	18.00	39.50	2.12
B. VISITS TO CLIENTS IN TERRITORY :	799	11.66	5.00	0.55
C. EXPORT/TRADE/POLICY FAIRS :	1	7.66	2.50	0.33
PROJECTS AND EVENTS MISSIONS :	4	8.66	0.00	0.26
CONFERENCE SEMINARS :	2	1.66	0.00	0.05
OTHER :	3	3.33	0.25	0.11
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	19	2.33	1.00	0.11
POST INITIATED :	16	3.66	0.00	0.11
E. COMMUNICATIONS ACTIVITIES :	6	3.66	0.00	0.11
F. INVESTMENT ENQUIRIES FROM CANADA :	10	1.33	3.25	0.17
FROM TERRITORIES :	74	1.66	13.50	0.59
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	5	1.00	0.00	0.03
OTHER DEPARTMENT :	3	0.66	0.25	0.03
PROVINCES/MUNICIPALITIES :	8	2.00	0.00	0.06
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		9.00	0.00	0.27
LEAVE, PROFESSIONAL DEVELOP :		3.00	5.00	0.29
K. SERVICE TO OTHER MISSION PROGRAMS :		2.33	0.00	0.07
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.93	100.00	7.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 48

FROM TERRIT : 7

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 137

FROM TERRIT : 205

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 2

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 3

-LOCALLY ENGAGED : 4