

REGULATIONS REGARDING COMMISSIONED OFFICERS, CLERKS AND SERVANTS.

- 39.** Laborers entitled to rations of tea and sugar may receive a gratuity of two pounds per annum in lieu thereof. Gratuity of £2 per annum in lieu of tea and sugar may be given.
- 40.** Clerks living at the Company's mess or servants receiving rations shall not be permitted to marry without the sanction of district officers. Apprentice clerks must in all cases obtain the sanction of the Commissioner. Apprentice clerks and those living at Company's mess not to marry without sanction.
- 41.** Advances and supplies to clerks and servants during each outfit shall not exceed the amount of wages due at the end of the outfit. When the contract is terminable on a specified notice, the amount of advances shall never exceed the amount of wages for such period. Amount of advances to clerks and servants.

REGULATIONS REGARDING DISTRICT MANAGEMENT.

- 42.** Officers in charge of districts shall visit all posts within their districts at least once a year. In case they be prevented, a list of posts not visited within the year shall annually be sent to the Commissioner with explanations of the cause of the omission of each visit. Officers in charge of districts to visit all Posts.
- 43.** Commissioned officers in charge of posts, clerks and postmasters shall not leave their posts without the permission of the officer in charge of the district, and they shall not be permitted to leave the district to which they are attached without the sanction of the Commissioner, except when the officer in charge of the district is unable to communicate with the Commissioner and the business is urgent, in which case permission may be given by the officer in charge of the district. Commissioned officers clerks, etc., in charge of Posts not to absent themselves.
- 44.** Reports at the close of each outfit shall be made by the officer in charge of each Post to the officer in charge of the district, with all information regarding the trade of the past outfit and suggestions for the future trade. Annual reports to be made to officers in charge of districts by officers in charge of Posts.
- 45.** Officers in charge of districts shall annually forward to the Commissioner reports on the trade of the past outfit embodying the reports of the officers in charge of posts, together with any suggestions they may have to offer, except for the Montreal, Southern and Western Departments, where such reports shall be forwarded to the officer in charge of the department, to be embodied by him in his annual report to the Commissioner. Officers in charge of districts to send annual reports to Commissioner.
- 46.** Annually there shall be sent by the officer in charge of each district to the Commissioner or officer in charge of the department a statement of proposed arrangements and appointments for his district for the coming year. This, when approved shall remain in force, unless in case of emergency, when the officer in charge of the district may make temporary arrangements, a report of which should be sent without delay to the Annual statement of proposed arrangements and appointments to be sent to Commissioner.