

amendments to the Constitution or By-Laws shall be made at any meeting, either annual or special, unless thirty days' notice of the substance of such proposed amendments has been given by the Secretary in the call for such meeting.

SEC. 14. He shall issue notices of meetings of the Executive Committee when requested to do so by the President or by a majority of the Executive Committee.

SEC. 15. He shall record all notices of meetings in the record-book of the Association, and certify therein that they were issued and sent in accordance with the provisions of the by-laws.

SEC. 16. He shall keep full and accurate records of all the meetings of the Association, and of the Executive Committee at which he is present; and when he is absent, a Secretary *PRO TEMPORE* shall be chosen to attend to and perform the duties of the Secretary.

SEC. 17. He shall keep an accurate account in detail of all moneys received and paid out by him in the performance of his duties.

SEC. 18. The Executive Committee shall hereafter, at their last meeting prior to the annual election of officers, fix the salaries of all salaried officers for the next ensuing year, subject to the approval of the annual meeting.

SEC. 19. The Executive Committee shall take cognizance of any and all specific charges made under oath and presented to them in writing against any member of this Association, for violation of his obligation to this Association or to any of its members, and shall appoint a committee of two members of the Association, which said committee shall notify the alleged offending member; at his last known place of residence, of the specific charges fully set forth in writing, and designate a place and day when and where he may have a hearing before said committee, who shall hear the parties and take proof relevant to the charges, in writing and under oath, and report the same in full, with their opinion of the matter, in writing, to the Executive Committee. All notices of such hearings shall be given to the alleged offending members not less than sixty days before