

11. I wanted to verify that the discussion group will be held from 12:00 to 2:00 p.m. on (date) at (location). We'll be serving a light lunch at the session.

Prior to the session, we'll be sending you a letter of confirmation along with a copy of the publication. Please take a few minutes to review the sections of the publication which are relevant to you and come prepared to discuss the usefulness of the information, as well as any suggestions for improving the provision of government trade information to your business. Please bring the publication with you to the group session, along with any comments you have. Again, you will be paid an honorarium of \$100 at the session.

Could you please tell me your title and address, including your fax number, so we can send you the information.

Name: _____

Title: _____

Company: _____

Address (include postal code): _____

Telephone: _____

Fax: _____