

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : LONDON

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	725	14.37	17.90	2.94
FROM TERRITORIES :	1222	7.37	13.80	1.97
B.VISITS TO CLIENTS IN TERRITORY :	179	11.00	2.10	1.09
C.EXPORT/TRADE/POLICY FAIRS :	0	2.50	0.10	0.21
PROJECTS AND EVENTS MISSIONS :	8	2.25	0.90	0.27
CONFERENCE SEMINARS :	14	4.37	0.30	0.38
OTHER :	5	1.75	0.40	0.18
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	45	6.12	1.00	0.59
POST INITIATED :	111	10.12	4.40	1.25
E.COMMUNICATIONS ACTIVITIES :	5	1.50	0.20	0.14
F.INVESTMENT ENQUIRIES FROM CANADA :	12	1.62	0.00	0.13
FROM TERRITORIES :	70	3.75	0.10	0.31
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	12	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		8.50	2.40	0.92
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	11	1.12	0.00	0.09
HOST GOVERNMENT :	16	1.75	0.20	0.16
OTHER DEPARTMENT :	54	2.50	0.80	0.28
PROVINCES/MUNICIPALITIES :	78	2.12	0.90	0.26
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.00	1.80	0.82
LEAVE, PROFESSIONAL DEVELOP :		7.87	2.70	0.90
K.SERVICE TO OTHER MISSION PROGRAMS :		1.37	0.00	0.11
L.TOURISM PROGRAM ACTIVITIES :		0.00	50.00	5.00
***** TOTALS *****		99.95	100.00	18.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 80

FROM TERRIT : 20

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 148

FROM TERRIT : 64

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 8

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 8

-LOCALLY ENGAGED : 10