

TRADE TRACKING SYSTEM

91/01/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1990

WORLD TOTALS

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 28876	15.65	21.79	84.18
FROM TERRITORIES	: 28828	9.04	17.08	59.58
B. VISITS TO CLIENTS IN TERRITORY	: 7447	9.10	8.88	39.69
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 302	2.87	5.61	19.41
MISSIONS	: 599	3.80	4.65	18.91
CONFERENCE SEMINARS	: 264	1.96	1.62	7.85
OTHER	: 562	1.52	1.11	5.74
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 543	1.94	0.96	6.21
POST INITIATED	: 1040	4.60	2.86	16.12
E. COMMUNICATIONS ACTIVITIES	: 543	1.56	0.93	5.37
F. INVESTMENT ENQUIRIES FROM CANADA	: 972	1.57	0.84	5.17
FROM TERRITORIES	: 1556	2.24	1.30	7.64
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 424	0.59	0.90	3.37
CONNECTIONS ARRANGED	: 174	0.39	0.66	2.41
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST	:	1.09	0.66	3.79
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 793	0.76	0.88	3.68
HOST GOVERNMENT	: 923	1.51	1.06	5.60
OTHER DEPARTMENT	: 1474	2.93	1.69	9.96
PROVINCES/MUNICIPALITIES	: 1246	2.14	1.90	8.89
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	:	11.41	2.16	27.89
LEAVE, PROFESSIONAL DEVELOP	:	13.63	7.56	45.46
K. SERVICE TO OTHER MISSION PROGRAMS	:	4.29	1.18	11.38
L. TOURISM PROGRAM ACTIVITIES	:	5.31	13.59	43.70
***** TOTALS *****		99.90	99.87	442.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 6507
FROM TERRIT : 9668

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1898

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 198
- LOCALLY-ENGAGED : 244