

## CAP. IV.

## DUTIES OF THE PRINCIPAL.

I. Under the directions and supervision of the Inspector, the Principal shall have the general superintendence and charge of the Institution. He shall be the executive head of the same, and shall, with his family, reside in the Institution.

II. He shall prescribe the course and method of instruction and training in the several departments, the time to be devoted by teachers and pupils to the different occupations, studies and exercises, the system of discipline, and shall generally superintend and direct the intellectual, moral, religious and mechanical instruction of the pupils.

III. He shall communicate, from time to time, to the Inspector, such information as he may think important and necessary, and shall make quarterly reports to the Inspector upon the educational condition of the Institute, as well as the general administration of its affairs.

IV. No subordinate officer shall interfere with the directions of the Principal to the pupils. They shall report to him any neglect or act of disobedience, and it shall be the duty of the Principal to see that the pupils conform to the rules and regulations of the Institution, and respect and obey the teachers and other officers.

V. Complaints of grievances on the part of subordinate officers, servants or pupils, shall be made to the Principal, and if not redressed, application in writing shall be made to the Inspector; and any difficulties that may arise between officers shall be promptly reported to the Principal, who shall, if necessary, refer the same to the Inspector.

VI. He shall frequently inspect the buildings and grounds, and shall enforce neatness, order and regularity in all the departments. He shall, from time to time, examine the stores of the Steward, the meals of the pupils, see that they are supplied with good and wholesome food, and that the same is properly prepared, and report any cause of complaint to the Inspector.

VII. He shall keep a register of the names and ages of the pupils, their parents or guardians, residence, and date of admission, and discharge of each of the pupils, and such other statistical information as the