

17/11/94

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1994

POST : NEW DELHI

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	997	14.00	36.00	1.72
FROM TERRITORIES :	842	12.50	26.50	1.31
B. VISITS TO CLIENTS IN TERRITORY :	398	10.00	6.00	0.44
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	6	6.00	0.00	0.12
CONFERENCE SEMINARS :	1	0.00	0.75	0.03
OTHER :	7	4.00	0.00	0.08
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	24	6.00	1.00	0.16
POST INITIATED :	24	6.00	0.00	0.12
E. COMMUNICATIONS ACTIVITIES :	2	4.50	0.00	0.09
F. INVESTMENT ENQUIRIES				
FROM CANADA :	20	3.00	3.50	0.20
FROM TERRITORIES :	60	3.00	6.25	0.31
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	6.25	0.25
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	5	4.50	0.75	0.12
OTHER DEPARTMENT :	5	4.50	0.50	0.11
PROVINCES/MUNICIPALITIES :	4	2.00	0.00	0.04
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.50	0.25	0.14
LEAVE, PROFESSIONAL DEVELOP :		11.50	12.25	0.72
K. SERVICE TO OTHER MISSION PROGRAMS :		2.00	0.00	0.04
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 50

FROM TERRIT : 10

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 95

FROM TERRIT : 130

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 8

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 4