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8. The process followed to produce the program included a project identification and a project planning stage. During the month of October, work was concentrated on discussions with ADMs, DGs and Directors to identify and briefly describe tasks that could be suitably represented as projects in the management improvement program. The total list was reviewed by the Steering Committee, and approved in principle by Executive Committee in November. After that detailed plans were prepared for the majority of the projects that are now underway or will commence in 1984-85. The project plans were compiled, and an analysis undertaken of implementation considerations and costs related to the program. The program was reviewed in January by the Steering Committee and Executive Committee and was approved in principle.

CURRENT SITUATION AND NEXT STEPS

9. During January and February further consultation was undertaken in the Department to complete some project descriptions and make adjustments as necessary. Negotiation with the Office of the Comptroller General was also carried out and the program has been accepted for endorsement. The program is now ready for final approval by the Executive Committee, after Steering Committee review, and the endorsement meeting between the USSEA and the Comptroller General will follow.