

SUB secretaries



Bruce Evans SUB Affairs Secretary

Basically, my position entails the responsibility for the policy and operation of the Student Union Building. It is my job to see that the policy as set down by council is carried out in as expedient a manner as possible. This includes such items as space priorities and allotments, enforcement of building regulations, upkeep and preservation of existing building facilities, control of room rental operations, security in the S.U.B., in short, just about anything that deals with the physical aspects of the Student Union Building.

Also, being on the Student Union Executive, I have a certain input into other aspects of the Student Union outside my actual sphere of responsibility.

I have made a number of actual and proposed changes since assuming office. The S.U.B. Affairs Managers, formerly Night Managers, now are directly responsible to my office. The advantage of this is that it gives direct authority to the students through the office of SUB Affairs.

There is a comprehensive proposal to expand the Grawood Lounge facilities into the offices and corridor area now occupied by the Dal Gazette. This would expand the facility to a 250 person capacity area which would have a multitude of uses including lunch room area. The Dal Gazette would be re-located to another area in the building with the same amount of space as they presently occupy.

The food line area of the cafeteria is presently being re-designed to help speed of the line and avoid the bottlenecks which plagued students in the past.

There has been a general cleaning and furnishing in the building this summer including recarpeting of the Games Room and a general facelift of the building itself.

A good deal of my time has been occupied with the general day-to-day operation of the Student Union Building, especially during August, during the absence of the Director of Operations.

In conjunction with the rest of the executive, I am also working quite intensively on the Orientation program for September.

During the academic year I plan to set up the S.U.B. Operations Committee early in September as well as undertake a study of building use and facilities over the past five years and suggestions for future use of the building. Such a report, due to its scope and content would not be ready until near the end of my term of office.

If council should decide to proceed with Grawood expansion in the fall, a good deal of my time will have to be concentrated in that area.

My prime function during the academic year will be to use the knowledge and experience gained over the summer months to carry out my duties with regard to the Student Union Building.

One of the major jobs this year will be to create a good working relationship between the Student Union and Community Media sources. I have just finished contacting these media people and the prospects of us getting our events discussed in the community through the use of these media are very good. For the first time I hope to have the Communications Office staffed during most daytime hours so students may call or visit my office and receive assistance at any time. In order to do an efficient job and make students aware of what the Union is doing I will need help from everyone to keep my Office informed of Upcoming events so these may be published. I think that many new areas of Communications will be opened up this year and I hope these will be helpful in keeping you informed.

The areas which I have already started new programmes include the T.V. network, a new phone answering service where students my call the Student Union at 424-7027 and receive daily message on events being carried on at the Union during that day. By mid-September the Bulletin boards on campus



I would like to add that I heartily solicit opinions, comments, and criticisms from students concerning the operation of the S.U.B. as it is only with a knowledge of such opinions that the building may be effectively run for the benefit of the majority of students.

Bruce F. Evans
S.U.B. Affairs Secretary

COMMUNITY AFFAIRS SECRETARIAT

The position of Community Affairs Secretariat was ratified by the Dalhousie Student Council in April of 1972. With Michael Lynk in office its operation will officially begin on Sept. 4th, 1973.

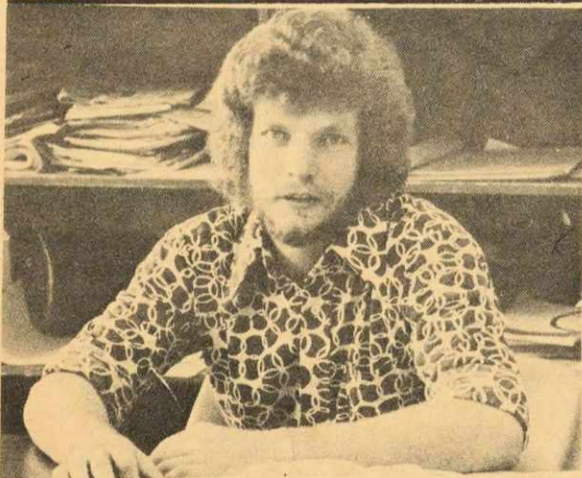
The creation of this position is pointing to a new priority at Dalhousie. The recognition of the fact that university students are not only involved in a campus life and activities but they are in fact, also part of the community in which they live and study.

The purpose of the office is to make the resources and facilities of the University available to social service groups in the community, and also to increasing the awareness of students, giving them a chance to involve themselves in the development and goals of the community.

Some of the ways for students to become involved are experimental courses, day care centers, research projects, community and urban planning, and literary and tutoring programs.

The office may be seen as a catalyst for students who wish to initiate volunteer groups or projects, and for those who wish to actively participate in established local community organizations, volunteer groups and government bodies.

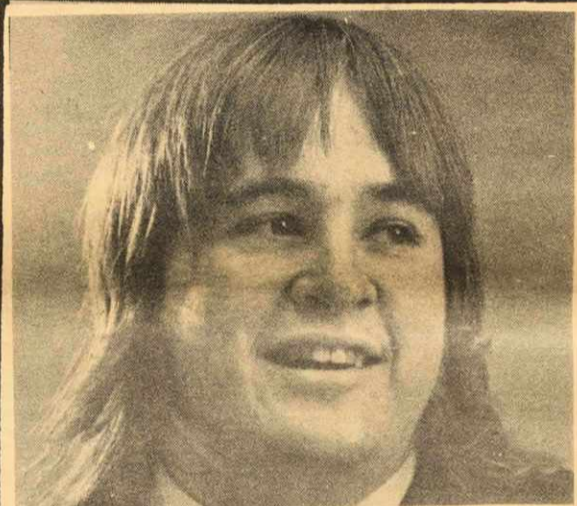
Michael Lynk is open to questions and suggestions and can be found in room 216 of the S.U.B.



GERALD CLARK
COMMUNICATIONS SECRETARY

The role of Communications Secretary can be a large one if the person filling the position is willing to undergo a fair amount of work and use a little originality. The Communications Secretary is directly responsible for Office Services, the Enquiry Desk, relations between the Student Union and the outside Media and for the dissemination of information to students. The Communications Secretary must also work with the Gazette, Dal Radio, Photography and Pharos, meeting weekly with representatives of these independent departments to help assure co-operation in keeping students informed. A new aspect of the Secretary's job this year will be the Student Union Video Tape T.V. Network. He will be responsible for programming, staff and expansion of the video setup until a new department can be created.

The Communications Secretary through the staff of the Communications Office is also responsible for publishing Dal UpDate, the Activities Calendar, posters for special events and the new phone answering service. This past summer I have also worked on course Evaluations and initiated the Special Orientation Newspaper with the help of the Gazette staff.



Peter Greene, Entertainment Chairman

Entertainment, what's it all about? I guess if one could solve that question he or she would not only be a millionaire but a person who was loved by all. Entertainment is one of the most fascinating aspects of our Union but it is also the most difficult to co-ordinate. I do not profess to be an expert at running entertainment I am sure there are more capable people right on this campus. But I do love the world of entertainment and the hard work involved is without a doubt a challenging experience. I do promise you as entertainment secretary I will work hard to run entertainment functions which you will enjoy. I will do my best and this all any one can expect from me.

The Entertainment office of your Student Union is directly responsible for roughly 1/4 of your Union's yearly budget (roughly \$100,000.)
cont'd on page 25

should be re-arranged. One other area in which I have made changes was in the way the Student Union disseminated its written information. Before any bulletings, flyers, etc. were usually left in the S.U.B. at the Enquiry Desk but now these will be distributed in all buildings on Campus. There is now a regular staff to look after the distribution of these materials as well as to gather new information daily. The projects I have for the remainder of the year will include the following: (1) expand the role of the closed T.V. network and provide a more varied program; (2) expand the information gathering and disseminating processes of the Enquiry Desk; (3) arrange closer contacts between my office and student organizations. The most important project I have for the rest of my term in office is to help make students more aware of what services, entertainment, etc. is available to them. Hopefully, you will be the beneficiaries of such action.