

Institutions which desire to arrange an independent series of visits and explanations for their own students will furnish the Committee from time to time with a schedule of their arrangements.

All students are required to write brief accounts of the visits, and notes of the accompanying explanations; and the note books containing them with accounts of the demonstrations must be sent, at the end of each term, to the Tutor in Practical Work under whose care they are.

III.—PRACTICAL WORK.

The following list is intended to indicate the general character of the practical work of which students can gain experience in Birmingham:—

A.—Office Work.

This includes Correspondence and the preparation and filing of systematic Records (use of Case-papers, Indexing, Mutual Registration, etc.); and attendance at Case Committees.

B.—Visiting.

This includes Visiting in connection with the work of the Citizens' Committee for the purpose of enquiry; as well as Systematic Visiting for other purposes. Under the latter head may be grouped *Occasional* Visiting in connection with (a) Care Committees, (b) the Country Holiday Fund, (c) Provident Dispensaries; and *Continuous* Visiting in connection with (a) Provident Collecting, (b) District Visiting, (c) Child Care and After-Care, (d) Rent Collecting.

C.—Factory, School, Club and Health Work.

Definite work as a regular helper in the welfare work of a factory; in an approved school, club, class, or play centre; or in a day nursery, infant health centre, out-patients' department or dispensary.

The Practical Work of candidates for the Diploma must include some experience under the head A, and some experience under at least one of the heads B and C.