

Productivity Rate

As noted earlier, the productivity rate is defined as the number of travel documents issued per person-year. *Table 2* shows the levels of productivity for the four-year period ending March 31, 1994.

With the designation as a Special Operating Agency on April 1, 1990, the four-year break-even period, during which the Passport Office generates revenues sufficient to cover its expenditures, began in the fiscal year 1990-91 and extends to the end of the 1993-94 fiscal year.

TABLE 2

Volume, Person-Years and Productivity Rates				
	1993-94 Forecast	1990-91 Actual	1991-92 Actual	1992-93 Forecast
Volume				
Passports issued in Canada	1,273,617	1,180,538	1,141,605	1,131,506
Official travel documents issued in Canada	6,063	10,240	6,033	5,378
Other travel documents issued in Canada	10,320	6,569	6,374	10,516
Issues abroad	79,000	71,960	71,842	76,000
Total volume	1,369,000	1,269,307	1,225,854	1,247,200
Total person years	537.3	434.6	444.7	499.3
Productivity rate	2,548	2,921	2,757	2,498
Productivity rate, production personnel only	3,590	3,403	3,447	3,358

Financial Performance

On February 14, 1980, the Treasury Board approved a submission (T.B. 769377) seeking the re-establishment of the Passport Office Revolving Fund with a continuing authority not exceeding \$4,000,000 as a balance between revenues and expenditures.

The fee structure of the Passport Office is set for a four-year period to avoid accumulation of excessive surpluses and deficits and inconvenience to the public.

The Passport Office finances all its activities and recovers its costs from revenues derived from passport services fees. On January 1, 1992, the Governor in Council approved an amendment to the Passport Services Fees Regulations. Table 3 indicates the current fees and the forecast volume for 1993-94.