

**1:03** When a budget contemplated by guideline 1:02 is submitted to the Standing Committee on Internal Economy, Budgets and Administration, the Committee shall consider it and shall present its report to the Senate for adoption.

**2:00 Committee Budgets for Work relating to Special Studies by Standing or Special Committees**

**2.01** In these guidelines

"special expenses" means expenses for the services of persons not employed by the Senate, for transportation and communications and for miscellaneous matters;

"special study" means a study other than a study referred to in guideline 1:01.

**2:02** A notice of motion to establish a special committee or to authorize a committee to conduct a special study shall not refer to special expenses but shall set a date by which the committee is to report to the Senate.

**2:03** A committee that has obtained an order of reference pursuant to guideline 2:02 and that anticipates the incurring of special expenses shall, prior to requesting of the Senate the authorization that it will require to incur the special expenses, prepare a budget containing a detailed estimate of the expenses of the committee for the fiscal year and a general estimate of the total cost of the study.

**2:04** When a budget contemplated by guideline 2:03 is adopted by a committee, it shall be signed by the chairman and sent to the Standing Committee on Internal Economy, Budgets and Administration for consideration.