· · · · ·								JAN	SAT	FEB
			– MOTOR VEHICLES: Register of Gas Coupons - C				– GASOLINE COSTS FOR MISSION MILEAGE RATES · B			
							– FINANCE: EMERGE Cash Parcel Inspection - B	NCY		
							– FINANCE: Reconciliation Package - B			
							– FINANCE: FINEX Reports · B			
							– ` APPRAISAL REPORTS: El • B		EVENING	
							– OCCUPATIONAL H Ano Safety: Minutes C	EALTH	SUN	2 FEB
EVENING	EVENING		EVENING		EVENING		EVENING		EVENING	
A – As required reports	R - Reports that All a	missions mu	st provide on a regular basis		C - Reports that small	missions ar	NOT expected to complete	n	- Reports to be completed	hv the H

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