

ITEM NO.	REPORT/SUBMISSION	FORMAT	SUBMISSION DATE (MISSION)	DATE DUE IN OTTAWA	TO: HQ AGENCY	REFERENCES	REMARKS
14.	Disbursement Voucher						See item 23 (h)(i).
15.	Discipline Report				ABR	Discipline Booklet	Ad Hoc.
16.	<b>DND</b>						
	(a) Annual Document Accounting Report	Letter	JAN 21	JAN 31	CIS/DCFAP		A-SI-288-002/SI-000.
	(b) Annual Report on Hospitality	Letter	MAY 5	MAY 15	CIS/DCFAP	CFAO 205-24 paras. 42 and 44	Annual Report to reach BGCB by 31 May.
	(c) Budget Estimate – Temporary Duty and Miscellaneous Expenditures	Letter		JULY 15 or as directed	CIS/DCFAP		CIS Admin. Instruction 18.
	(d) Cyclical Review – Hosp. Funds	Telegram		JUN 15	CIS/DCFAP		Annual Submission CIS Admin. Instruction 19.
	(e) Cyclical Review – TD/Misc Expenditures	Telegram		DEC 15 or as directed	CIS/DCFAP	CIS Instr.	Annual.
	(f) Domestic Report	Letter		Six months prior to return to Canada	CIS/DCFAP		
	(g) Estimate Hospitality Funds	Letter	OCT 15	OCT 31	CIS/DCFAP	CFAO 205-24	CIS Admin. Instruction 19.
	(h) Foreign Language Training	Telegram		As directed			NDHQ OPI/DLT.
	(i) Periodic Report on Activities	Letter	As directed	JAN 31	CIS/DCFAP		(1) A-SI-288-002/SI-000. (2) CIS Policy Instruction (3) CIS Annual Tasking Letter.
	(j) Personnel Evaluation Reports						
	(i) BGen	CF1417	As directed		CIS	CFAO 26-6	CIS Admin. Instruction 6.
	(ii) Col/LCol	CF1417/1418	As directed		CIS	"	"