

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : BRUSSELS, NAC

	NUMBER	% OFFICER-TIME CANADA	TOTAL-TIME LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	130	20.00	0.00	0.60
FROM TERRITORIES	30	5.00	0.00	0.15
B. VISITS TO CLIENTS IN TERRITORY VISITS	10	5.00	0.00	0.15
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	0	0.00	0.00	0.00
MISSIONS	3	3.00	0.00	0.09
OTHER	2	10.00	0.00	0.30
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	0	0.00	0.00	0.00
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	0	0.00	0.00	0.00
FROM TERRITORIES	0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	1	2.00	0.00	0.06
CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	1	5.00	0.00	0.15
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	0	5.00	0.00	0.15
FROM OTHER GOV'T SOURCES- CONTACTS	0	15.00	0.00	0.45
- REPORTS	0	0.00	0.00	0.00
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		5.00	0.00	0.15
LEAVE, PROFESSIONAL DEVELOP		15.00	0.00	0.45
J. SERVICE TO OTHER MISSION PROGRAMS		10.00	0.00	0.30
***** TOTALS *****		100.00	0.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 0  
FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3  
- LOCALLY-ENGAGED : 0