

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : BOMBAY

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	236	12.00	34.00	0.80
FROM TERRITORIES :	290	11.00	33.00	0.77
B.VISITS TO CLIENTS IN TERRITORY :	62	7.00	9.00	0.25
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	2	4.00	4.00	0.12
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	4	4.00	2.00	0.08
POST INITIATED :	8	6.00	1.50	0.09
E.COMMUNICATIONS ACTIVITIES :	5	4.00	1.00	0.06
F.INVESTMENT ENQUIRIES FROM CANADA :	6	3.00	1.00	0.05
FROM TERRITORIES :	5	1.00	4.00	0.09
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	1.00	1.50	0.04
HOST GOVERNMENT :	6	1.00	2.00	0.05
OTHER DEPARTMENT :	8	1.00	1.50	0.04
PROVINCES/MUNICIPALITIES :	18	5.00	3.50	0.12
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		14.00	0.00	0.14
LEAVE, PROFESSIONAL DEVELOP :		19.00	0.00	0.19
K.SERVICE TO OTHER MISSION PROGRAMS :		7.00	2.00	0.11
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	1
FROM TERRIT :	2
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	23
FROM TERRIT :	54
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	1
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	2