

**EXHIBIT 9A – INSTRUCTIONS FOR COMPLETING THE CARICOM INVOICE**

1. Seller's name, address and country of origin.
2. Seller's commercial invoice number and date.
3. Buyer's order number.
4. Other references.
5. Buyer's name if other than the consignee of the goods.
6. Name, address and country of the consignee.
7. Name of bank presenting the export documents to the buyer.
8. Country of origin of the goods.
9. Terms of sale (i.e. FOB, CIF), and method of payment. (i.e. Letter of Credit, Sight Draft.)
10. Port of exportation.
11. Country of final importation:
12. Mode of transport.
13. Currency of the transaction.
14. Other transport information, (departure date, vessel's name, container(s) number(s), etc.)
15. Description of goods including marks and numbers.
16. Total gross weight.
17. Total cubic measurements.
18. Number of pieces and type of packages.
19. Full product specifications (product code if applicable).
20. Total net weight in kilograms.
21. Total number of units.
22. Unit price.
23. Total value as per commercial invoice.
24. Export packing cost.
25. Total freight cost.
26. Other additional costs.
27. Insurance premium.
28. Exporter/agent authorized signature.
29. Total invoice value.