

TRADE TRACKING SYSTEM

90/06/20

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1989

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	318	18.00	34.00	1.38
FROM TERRITORIES :	265	6.00	11.00	0.45
B.VISITS TO CLIENTS IN TERRITORY :	130	18.00	5.00	0.51
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	4	0.00	1.00	0.03
MISSIONS :	6	2.00	4.00	0.16
CONFERENCE SEMINARS :	4	0.00	0.00	0.00
OTHER :	10	1.00	1.00	0.05
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	18	2.00	4.00	0.16
POST INITIATED :	19	9.00	2.00	0.24
E.COMMUNICATIONS ACTIVITIES :	12	3.00	0.00	0.06
F.INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	5	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		1.00	0.00	0.02
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	1.00	0.00	0.02
HOST GOVERNMENT :	11	0.00	1.00	0.03
OTHER DEPARTMENT :	10	1.00	0.00	0.02
PROVINCES/MUNICIPALITIES :	3	0.00	1.00	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		15.00	3.00	0.39
LEAVE, PROFESSIONAL DEVELOP :		13.00	32.00	1.22
K.SERVICE TO OTHER MISSION PROGRAMS :		10.00	1.00	0.23
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 117
FROM TERRIT : 137

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 10

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 3