

29/06/92

## External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1991

POST : BUDAPEST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	162	30.00	25.00	0.55
FROM TERRITORIES :	85	13.00	12.00	0.25
B. VISITS TO CLIENTS IN TERRITORY :	65	6.00	15.00	0.21
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	7	10.00	12.00	0.22
CONFERENCE SEMINARS :	9	3.00	5.00	0.08
OTHER :	0	2.00	5.00	0.07
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	2.00	4.00	0.06
POST INITIATED :	11	8.00	8.00	0.16
E. COMMUNICATIONS ACTIVITIES :	5	3.00	0.00	0.03
F. INVESTMENT ENQUIRIES FROM CANADA :	16	5.00	0.00	0.05
FROM TERRITORIES :	4	2.00	0.00	0.02
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	10	1.00	3.00	0.04
HOST GOVERNMENT :	9	2.00	2.00	0.04
OTHER DEPARTMENT :	6	1.00	2.00	0.03
PROVINCES/MUNICIPALITIES :	50	10.00	3.00	0.13
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.00	0.00	0.02
LEAVE, PROFESSIONAL DEVELOP :		0.00	3.00	0.03
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	1.00	0.01
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	70
FROM TERRIT :	35
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	92
FROM TERRIT :	50

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	5
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	1