

SEC. 3.—The Secretary shall keep the minutes of all meetings and all other records and books of this Council, receive all moneys and pay the same over to the Treasurer, taking his receipts therefor. He shall render semi-annual reports to the Treasurer of all moneys and vouchers received, and make out a statement of the number of members in good standing reported, also a list of all expulsions, removals and deaths, with the causes thereof, and the reports of all arbitrations. His books and accounts shall be open at all times for inspection by the Executive Officers and Auditors; and he shall, when requested to do so by the Board of Arbitration, give bonds in the sum of \$ . . . ., subject to the approval of the board, and for the performance of his duties he shall be paid the sum of \$ . . . . . per annum.

SEC. 4.—The Treasurer shall receive all moneys from the Secretary, pay all orders signed by the President and countersigned and sealed by the Secretary. He shall have his books open for inspection by the Executive Officers and Auditors at any time. He shall submit to the President an annual statement showing the business and state of the treasury. He shall, when requested to do so by the Board of Arbitration, give bonds in the amount of \$ . . . . . and may receive the sum of \$ . . . . . per year for his services.

SEC. 5.—The Conductor shall assist the President in maintaining order, introduce all delegates, and perform such other duties as the President may direct.

SEC. 6.—The Door-keeper shall keep the door, and shall not allow any member to enter or retire during opening, closing or initiatory ceremonies, or while a member is addressing the chair.

#### ARTICLE X.

SEC. 1.—Each Deputy shall act as organizer in his district, and shall be present, if possible, at the organization of all new Associations. He shall assist by all possible means the working and efficiency of all the Associations in his district; each Deputy shall render to the Secretary one month before Convention meets a full report of all the work done in his district.

#### ARTICLE XI.

SEC. 1.—Upon the application of seven or more Stationary Engineers who have not been rejected or expelled from any other Association of the C.A.S.E., and who have received the consent of the nearest Association, the President shall instruct the nearest Deputy to inquire into their character and qualifications, and upon a favorable report the President shall instruct the Secretary to forward to the Deputy the charter and outfit, who will upon the payment of \$15, institute the Association and report the same with a list of the officers.

#### ARTICLE XII.

SEC. 1.—The annual Convention shall be held on the first Tuesday after the 15th of August each year, and shall last for three days, unless it be found necessary to lengthen or shorten the session by one day; this can only be done by motion.

SEC. 2.—The place for holding the next Convention is to be determined by ballot upon the last session of the Convention.

SEC. 3.—The Auditors for the ensuing year, two in number, are to be appointed by the President after the installation.

SEC. 4.—A quorum of the Executive Council shall consist of seven accredited delegates.

#### RULES OF ORDER.

##### BUSINESS.

1. Roll Call of Officers.
2. Appointment of Committee on Credentials.
3. Welcome Addresses.
4. Report of Committee on Credentials.
5. President's Opening Address.
6. Reading Minutes.
7. Secretary and Treasurer's Report.
8. Appointment of Standing Committees.
9. General Business.
10. Reports of Standing Committees.
11. Election and Installation of Officers.
12. Next Place of Meeting.
13. Any member offering a motion shall put it in writing if requested to do so by the Recording Secretary.
14. No question shall be put by the President unless regularly moved and seconded, nor be open for consideration until so put. No other motion shall be receivable unless it be a motion

SEC. 1.—To adjourn.

SEC. 2.—To lie on the table.

SEC. 3.—To put the previous question.

SEC. 4.—To postpone.

SEC. 5.—To refer.

SEC. 6.—To amend; and such motions shall have precedence in the order stated, and Nos. 3, 4 and 5 thereof shall be decided without debate.

15. "Todd's Parliamentary Practice" shall be the governing law of the Association in all cases not provided for by its own rules.

16. The yeas and nays shall be taken on the call of any Brother in Convention.

#### CANADIAN ASSOCIATION OF STATIONARY ENGINEERS.

At the regular meeting of the Montreal Branch of the Canadian Association of Stationary Engineers on October 3, the members were present in good force to hear the report of the delegates to the Convention at Ottawa. The report was read by Past President Ryan and was very complete, giving detailed accounts of every work of the Convention, and also the many kindnesses received at the hands of the mayor and aldermen and the brothers of the Ottawa branch. It was then resolved to tender a hearty vote of thanks to the delegates for their labors, and also to the members of Ottawa No. 7 for the very kind and efficient manner in which they entertained the members from Montreal. President J. J. York then more fully explained the certificate of membership, after which all present expressed a wish to have one as soon as possible. The president also fully explained what was being done in the insurance scheme, the securing of models, the good points in the school of correspondence at Scranton, and also several other points. All of which went to show the members that their delegates, Bros. Ryan, Smith and Valiquet, had done faithful service in the interest of the branch.

At the previous meeting the report of the pic-nic committee was presented. The pic-nic was held solely with the purpose of starting a library of scientific works and books of reference. The report showed the most encouraging balance of \$247 for the benefit of the library, besides which there were several volumes presented to the library by members and friends of the Association.

The Bushnell Co., Ltd., manufacturers of oils, made two donations to the C.A.S.E. in connection with the last convention—one for the benefit of the Ottawa branch, and one for the executive—amounting in all to over \$50.

It is probable that Toronto Branch, C.A.S.E., will soon have a hall of their own, which will be of special advantage in case of committee meetings, as these now have to be held in private houses. Having got their own room, the next forward step of the Toronto Branch will be a library of engineering books.

In the report of the convention of the C.A.S.E. at Ottawa our reporter misconstrued the remarks of Bro. E. Valiquet on the subject of the secession of St. Lawrence No. 2, of Montreal. The "loss of confidence" spoken of by Bro. Valiquet referred not to the leaders of the movement for separation, but to the question of insurance, which was the rock on which the French-Canadian members split. This explanation is due to Bro. Valiquet, who has been a consistent member of both organizations, and who, like most members on both sides, would like to see a reunion of the divided members.

At the regular meeting of Ottawa No. 7, held on the 8th ult., it was decided that at all future meetings of the association the study of arithmetic should be taken up, beginning with the elementary branches and continuing through the several rules. By so doing we are in hopes of infusing new life into the members and of making them all familiar with this branch, which is of such great importance to all progressive engineers, at the same time subjects in practical engineering will be discussed, thus making our meetings interesting. Votes of thanks were passed to the following gentlemen: His Worship Mayor Borthwick and aldermen of the city of Ottawa, Thos. Ahearn, managing director of the Ottawa Electric Street Railway, and the E. B. Eddy Manufacturing Company, through their manager, George Milne, for the generous treatment which our association received from them during the late convention. The business resulting from the convention being held in this city was also wound up, and resulted in every one getting his just dues and all being well pleased.

At the last regular meeting of Ottawa, No. 7, Canadian Association of Stationary Engineers, the following resolutions were adopted: *Whereas* it has pleased the Lord Almighty to remove from our midst our esteemed and worthy Brother, Duncan Robertson, who has been a most active worker in our organization, seeking, as member and as officer, to advance the interests of this association, and the welfare of its members; therefore, be it *Resolved*, That we place on record our appreciation of his services