

## XI

### ORGANIZATION AND ADMINISTRATION OF THE DEPARTMENT

Under the authority of the Secretary of State for External Affairs, the Department is administered by the Under-Secretary of State for External Affairs (Deputy Minister), who is assisted by the Deputy Under-Secretary and by four Assistant Under-Secretaries, each of whom is responsible for the activities of specific divisions of the Department. The Department in Ottawa, which is organized into twenty divisions and three smaller units, is responsible for advising the Government on the whole field of international affairs, for maintaining correspondence with other governments, and for directing Canadian posts abroad.<sup>1</sup>

Canada now maintains 64 diplomatic and consular posts abroad, a commissioner's office in The West Indies, and a military mission in Berlin, which also performs consular duties.<sup>2</sup> Of the 64 posts, 35 are embassies, nine high commissioners' offices, four legations, three permanent missions to international organizations and thirteen consular offices, including two honorary consulates. In addition, Canada is represented, together with India and Poland, on the International Supervisory Commissions for Cambodia and Vietnam. Delegations consisting of both External Affairs and National Defence personnel are maintained at Phnom Penh in Cambodia and Hanoi and Saigon in Vietnam.

Fifty countries now have diplomatic missions in Canada.<sup>3</sup> Of these, 37 are embassies, seven are high commissioners' offices, and six are legations. In addition, The West Indies has a commissioner's office, and twelve countries have consular offices but no resident diplomatic missions. During the year, the status of the Legation of Lebanon was raised to that of an embassy.

In 1959, 16 Foreign Service Officers Grade 1 were recruited. Other appointments to the Department during the year numbered 155. Resignations and transfers totalled 151.

Shortage of personnel in several categories, principally in the administrative grades, became increasingly serious through the year and at year end the strength of the Department was more than 100 below established positions.

The following is a comparison of staff on strength at December 31, 1958, and December 31, 1959:—

Officer Staff	1958	1959
Ottawa .....	176	177
Abroad .....	219	225
Administrative Staff		
Ottawa .....	527	536
Abroad .....	405	409
	<u>1327</u>	<u>1347</u>

<sup>1</sup>See Appendix A: "Organization of the Department at Ottawa".

<sup>2</sup>See Appendix B: "Canadian Diplomatic and Consular Representation Abroad".

<sup>3</sup>See Appendix C: "Diplomatic and Consular Representation of other Countries in Canada".