

23/07/91

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1990

SUB-REGION: WEST EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6039	13.49	21.60	22.00
FROM TERRITORIES :	6278	8.11	14.88	14.56
B.VISITS TO CLIENTS IN TERRITORY :	1586	9.21	7.30	9.81
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	114	1.78	3.70	3.50
MISSIONS :	119	5.33	4.34	5.76
CONFERENCE SEMINARS :	70	3.56	1.32	2.75
OTHER :	44	0.74	0.82	0.96
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	264	4.78	2.58	4.25
POST INITIATED :	327	5.78	1.88	4.27
E.COMMUNICATIONS ACTIVITIES :	127	1.78	0.78	1.46
F.INVESTMENT ENQUIRIES				
FROM CANADA :	353	2.11	1.32	2.01
FROM TERRITORIES :	644	2.58	2.11	2.80
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	288	2.37	2.90	3.24
CONNECTIONS ARRANGED :	169	0.90	1.84	1.75
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.29	1.47	2.71
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	249	0.82	1.00	1.12
HOST GOVERNMENT :	158	1.41	0.74	1.24
OTHER DEPARTMENT :	438	2.05	3.52	3.52
PROVINCES/MUNICIPALITIES :	393	2.86	1.82	2.74
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.78	2.42	7.20
LEAVE, PROFESSIONAL DEVELOP :		6.09	3.82	5.79
K.SERVICE TO OTHER MISSION PROGRAMS :		3.84	0.52	2.33
L.TOURISM PROGRAM ACTIVITIES :		6.23	17.21	15.23
***** TOTALS *****		99.89	99.89	121.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 963
FROM TERRIT : 1321

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 286

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 51
- LOCALLY-ENGAGED : 70