

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

POST : SHANGHAI

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	242	13.00	55.50	1.37
FROM TERRITORIES :	100	3.00	20.50	0.47
B. VISITS TO CLIENTS IN TERRITORY :	44	6.00	4.00	0.20
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	6	18.00	6.00	0.48
CONFERENCE SEMINARS :	4	0.00	5.50	0.11
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	0.00	0.00	0.00
POST INITIATED :	7	1.50	0.00	0.03
E. COMMUNICATIONS ACTIVITIES :	16	2.50	0.00	0.05
F. INVESTMENT ENQUIRIES				
FROM CANADA :	2	0.00	0.50	0.01
FROM TERRITORIES :	1	0.00	0.50	0.01
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	7.50	0.15
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	0.00	0.00	0.00
HOST GOVERNMENT :	1	0.00	0.00	0.00
OTHER DEPARTMENT :	2	0.50	0.00	0.01
PROVINCES/MUNICIPALITIES :	6	5.00	0.00	0.10
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		4.50	0.00	0.09
LEAVE, PROFESSIONAL DEVELOP :		36.00	0.00	0.72
K. SERVICE TO OTHER MISSION PROGRAMS :		10.00	0.00	0.20
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 32

FROM TERRIT : 46

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 111

FROM TERRIT : 12

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 13

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 2