

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : ALGIERS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 500	15.00	20.00	1.05
FROM TERRITORIES	: 30	5.00	10.00	0.45
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 50	10.00	20.00	0.90
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 1	10.00	15.00	0.75
MISSIONS	: 8	5.00	10.00	0.45
OTHER	: 22	5.00	12.00	0.51
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 3	10.00	0.00	0.30
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 0	0.00	0.00	0.00
FROM TERRITORIES	: 0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	: 1	5.00	0.00	0.15
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 3	10.00	0.00	0.30
FROM OTHER GOV'T SOURCES- CONTACTS	: 7	12.00	5.00	0.51
- REPORTS	: 0	3.00	3.00	0.18
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		3.00	0.00	0.09
LEAVE, PROFESSIONAL DEVELOP		4.00	5.00	0.27
J. SERVICE TO OTHER MISSION PROGRAMS		3.00	0.00	0.09
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 66
FROM TERRIT : 100

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 8

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 3