

given personally or by
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ANCIES.

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OFFICERS.

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Ritual of the Order;

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shall preside at all
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and appeals from his

decision, and inspect all ballots and report thereon to the Lodge; enforce the constitution and laws of the Grand Lodge, and the various charges, together with the unwritten work of the Order, and prevent innovations in the Lodge; he shall never allow the Lodge to be opened unless he is satisfied that none are present but qualified brothers; and shall perform such other duties as may be required of him by the Lodge or the laws of the Order, or the By-Laws of the Lodge; it shall also be his duty to see that the per capita tax of the Lodge has been paid into the hands of the Grand Keeper of Records and Seal of the Grand Lodge, or the installing officer, before the installation of officers for the succeeding term.

VICE-CHANCELLOR.

SEC. 3. It shall be the duty of the Vice-Chancellor to assist the Chancellor Commander in preserving order and decorum in the Lodge; aid him in conducting the ceremonies, to preside in the absence of the Chancellor Commander, and perform in such case all the duties of the Chancellor Commander; appoint a minority of all committees not otherwise ordered, and have charge of the wicket, and to perform such other duties as may be required of him by the Lodge or the laws of the Order, or the By-Laws of the Lodge.

PRELATE.

SEC. 4. The Prelate shall assist in the ceremonies of the several ranks, and perform such other duties as are prescribed by the laws of the Order, or the By-Laws of the Lodge.

KEEPER OF RECORDS AND SEAL.

SEC. 5. The Keeper of Records and Seal shall keep a just and true record of all the proceedings of the Lodge; make out semi-annual returns to the Grand Lodge; notify the Grand Keeper of Records and Seal and the Keepers of Records and Seal of all other Lodges in this Grand Jurisdiction, of all rejections of applicants for membership, and of the suspension and re-instatement of members; and take charge of the seal of the Lodge and all correspondence and the records of the Lodge; send out all notices except notice of dues. He shall enter on the Black Book the names of all suspended and re-instated members, and all rejected