

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : MUNICH

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	221	12.66	12.50	0.63
FROM TERRITORIES :	104	0.66	16.00	0.34
B.VISITS TO CLIENTS IN TERRITORY :	80	10.00	25.00	0.80
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	8	2.66	10.00	0.28
MISSIONS :	3	0.66	18.50	0.39
CONFERENCE SEMINARS :	4	2.33	1.00	0.09
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	0.33	0.00	0.01
POST INITIATED :	14	1.00	7.00	0.17
E.COMMUNICATIONS ACTIVITIES :	4	0.66	0.00	0.02
F.INVESTMENT ENQUIRIES				
FROM CANADA :	35	1.66	0.50	0.06
FROM TERRITORIES :	7	1.00	3.50	0.10
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	13	1.66	0.00	0.05
PROVINCES/MUNICIPALITIES :	10	1.33	0.00	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		23.00	0.00	0.69
LEAVE, PROFESSIONAL DEVELOP :		12.00	6.00	0.48
K.SERVICE TO OTHER MISSION PROGRAMS :		28.33	0.00	0.85
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.94	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 51
FROM TERRIT : 5

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 2