

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

REGION : EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6854	15.39	27.21	22.15
FROM TERRITORIES :	6936	10.30	20.92	16.24
B.VISITS TO CLIENTS IN TERRITORY :	1482	8.91	8.63	9.12
C.EXPORT/TRADE/POLICY FAIRS :	99	3.75	3.15	3.59
PROJECTS AND EVENTS MISSIONS :	155	7.01	3.78	5.61
CONFERENCE SEMINARS :	38	1.28	0.82	1.10
OTHER :	149	3.65	1.63	2.75
D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :	206	3.70	1.59	2.75
POST INITIATED :	272	4.84	2.63	3.89
E.COMMUNICATIONS ACTIVITIES :	93	1.48	0.59	1.08
F.INVESTMENT ENQUIRIES FROM CANADA :	364	2.47	1.06	1.84
FROM TERRITORIES :	648	4.40	3.44	4.08
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	295	1.15	3.01	2.17
CONNECTIONS ARRANGED :	227	1.21	1.86	1.60
H.PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		1.96	0.40	1.23
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	61	0.38	0.90	0.67
HOST GOVERNMENT :	275	2.06	1.27	1.74
OTHER DEPARTMENT :	815	4.82	2.78	3.95
PROVINCES/MUNICIPALITIES :	205	1.44	1.59	1.58
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.55	4.13	7.63
LEAVE, PROFESSIONAL DEVELOP :		5.62	6.44	6.27
K.SERVICE TO OTHER MISSION PROGRAMS :		3.44	2.07	2.87
***** TOTALS *****		99.81	99.90	103.91

NUMBER OF BUSINESS VISITORS FROM CANADA : 1902
FROM TERRIT : 1809

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 175

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 52
- LOCALLY-ENGAGED : 52