

07/06/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1993

POST : KUWAIT

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	521	17.50	21.00	0.77
FROM TERRITORIES :	2823	20.00	32.50	1.05
B. VISITS TO CLIENTS IN TERRITORY :	528	11.00	21.50	0.65
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	6	1.50	1.50	0.06
CONFERENCE SEMINARS :	2	4.00	4.00	0.16
OTHER :	7	1.00	1.00	0.04
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	5.00	1.00	0.12
POST INITIATED :	65	6.50	10.50	0.34
E. COMMUNICATIONS ACTIVITIES :	19	2.00	2.00	0.08
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	5	0.50	0.00	0.01
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	5	1.50	0.50	0.04
CONNECTIONS ARRANGED :	5	1.50	0.50	0.04
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	0.50	0.00	0.01
HOST GOVERNMENT :	4	0.50	0.50	0.02
OTHER DEPARTMENT :	18	2.50	1.00	0.07
PROVINCES/MUNICIPALITIES :	115	4.00	2.00	0.12
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		1.00	0.00	0.02
LEAVE, PROFESSIONAL DEVELOP :		15.00	0.00	0.30
K. SERVICE TO OTHER MISSION PROGRAMS :		4.50	0.00	0.09
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.50	0.01
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	3
	FROM TERRIT :	5
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	71
	FROM TERRIT :	164
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		7
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	2